



Special Board Meeting Minutes
March 17, 2020
of the
LEWIS PUBLIC TRANSPORTATION BENEFIT AREA
(LPTBA dba TWIN TRANSIT)

Held via audio conference application (GoToMeeting) in place of the regular board meeting. Notice was not given 24 hours in advance due to the circumstances surrounding the COVID-19 outbreak. Immediate action was needed to approve Agenda Items A-B and the board agreed that an audio conference was best to protect the health of those in attendance.

Chair Chad Taylor called the meeting to order at 8:00 a.m.

Directors Present: Chad Taylor, City of Chehalis
Rebecca Staebler, City of Centralia
Gary Stamper, Lewis County

Staff Present: Joseph Clark, Executive Director
Melissa Shoemaker, Director of Operations
Rebecca Towner, Finance Director

New Business

- A.** Declare emergency due to COVID-19 outbreak
 - a. Request approval of Resolution 2020-01 to declare emergency operations.

A RESOLUTION of the Board of Directors of the Lewis Public Transportation Benefit Area (Twin Transit), Lewis County, Washington, hereby declares an emergency as a result of the COVID-19 outbreak and proclaims that Emergency Operations are in effect. This necessitates the utilization of emergency powers granted under RCW 38.52.070 which allows Twin Transit to provide transit services and exercise the powers vested in this proclamation in light of the demands of a dangerous and escalating emergency situation without regard to time consuming procedures and formalities otherwise normally prescribed by law (excepting mandatory constitutional requirements).

Vice Chair Staebler moved, Secretary Stamper seconded to approve Resolution 2020-01 to declare emergency operations. Motion passed 3-0.

- B.** Surplus and sale of 2364 Jackson Highway, Chehalis, WA 98532
 - 1. Request approval of Resolution 2020-02 to surplus and sell the above real property.

A RESOLUTION of the Board of Directors of the Lewis Public Transportation Benefit Area (Twin Transit), Lewis County, Washington, declaring the following real estate property as surplus and authorizing the Director of Transit Services, or duly authorized designee, to dispose of the Property through negotiated sale:

Twin Transit is authorized to enter into the purchase agreement for the sale of the Property, subject to the terms and conditions stated in the purchase agreement.

Vice Chair Staebler moved, Secretary Stamper seconded to approve Resolution 2020-02 to surplus and sell the property located at 2364 Jackson Highway. Motion passed 3-0.

Closing Remarks

- a. Mr. Clark shared that from March 18 through April 27, Twin Transit’s service hours will be reduced to 8:00 a.m. – 6:00 p.m. Monday through Friday. During this time, Twin Transit will only operate three hourly routes, with the focus of helping riders access work, medical appointments, grocery stores and other essentials. All three routes will originate from Walmart.
- b. Gary Stamper inquired whether Twin Transit is able to accommodate paratransit individuals during this time. Mr. Clark responded that employees are standing by to provide service on a case-by-case basis. Twin Transit is also providing support to Lewis County Health and nonprofits such as United Way in providing transportation and meals to those in need.
- c. Gary Stamper asked whether there has been any communication with Mountain Highway Transit with regard to providing back-up transit service to east Lewis County. Mr. Clark responded that Twin Transit is ready to help if something were to impact Mountain Highway Transit’s ability to service east county.

Adjournment

The Board recessed the meeting at 8:26 a.m. No action to follow.

The next regular meeting is April 21st, 2020 at 8:00 a.m.

APPROVAL

LEWIS PUBLIC TRANSPORTATION
BENEFIT AREA AUTHORITY

Chad Taylor, Chairperson

Rebecca Staebler, Vice Chairperson

Gary Stamper, Secretary

Respectfully prepared by:

Rebecca Towner
Finance Director