

## Operations Fund - Summary

Class	Account Codes	Fund	2021 Proposed
<b>REVENUE</b>			
		Beginning Fund Balance (estimated)	\$ 1,202,089
		Revenue	
		Sales Tax	\$ 1,622,865
		Consolidated Grants 2017-19 Q3_Q4	\$ 744,798
		Formula Grants 2017-19 Q7_Q8 2019-21 Q1_Q2	\$ 264,256
		WSDOT Regional Mobility Grant 2021-2023	\$ 388,964
		CRRSAA 2021	\$ 2,282,756
		Passenger Fare	\$ 70,000
		Interest	\$ 20,000
		Vehicle Advertising	\$ 75,000
		Cash inflow: Transfer from Capital Investments (End of Year)	\$ -
		Total [new] Revenue	\$ 6,670,727
<b>EXPENSES</b>			
<b>Administration Expenses</b>			
Admin	5470012	Total Salaries & Wages	\$ 437,307
Admin	5470021	FICA Expense	\$ 6,753
Admin	5470022	Health Insurance Services	\$ 95,387
Admin	5470023	Other Fringe Benefits	\$ 37,465
Admin	5470024	Other Paid Absence	\$ 28,431
Admin	5470025	Pension Plans	\$ 96,406
Admin	5470028	Workman's Compensation	\$ 3,298
Admin	5470029	WA Paid Family Medical Leave	\$ 1,180
		Total Fringe Benefits	\$ 268,920
		Total Salaries and Benefits	\$ 706,227
Admin	5470036	Hardware & Furniture	\$ 30,000
Admin	5470037	Office Supplies	\$ 12,650
Admin	5470038.1	Employee Appreciation: Events & Celebrations	\$ 3,550
Admin	5470038.2	Employee Appreciation: Supplies	\$ 2,500
Admin	5470039	Other Materials and Supplies	\$ 2,500
		Total Materials & Supplies	\$ 51,200
Admin	5470041	Accounting/Auditing	\$ 49,300
Admin	5470041	Licenses & Software	\$ 46,000
Admin	5470041	Legal Services	\$ 40,000
Admin	5470041	Graphic Design/Website	\$ 92,400
Admin	5470041	CWCOG Regional Mobility Management Coordinator - Match	\$ 6,000
		Total Professional, Technical, & Technology Services	\$ 233,700

Admin	5470042	<i>Water/Sewer/Electricity</i>	\$	12,696
Admin	5470042	<i>Garbage</i>	\$	2,779
Admin	5470042	<i>Recycling</i>	\$	992
Admin	5470042	<i>Shredding</i>	\$	332
Admin	5470042	<i>Telephone</i>	\$	4,324
Admin	5470042	<i>Internet</i>	\$	3,720
Admin	5470042	<i>Cell phones/bus tablets</i>	\$	24,941
Admin	5470042.2	<i>Bus &amp; Transit Station Wi-Fi</i>	\$	1,200
		<b>Total Utilities</b>	<b>\$</b>	<b>50,984</b>
Admin	5470043	<b>Taxes &amp; Licenses</b>	<b>\$</b>	<b>1,000</b>
Admin	5470044	<b>Liability Insurance</b>	<b>\$</b>	<b>69,030</b>
Admin	5470045	<i>Postage/shipping</i>	\$	600
Admin	5470045	<i>Drug &amp; Alcohol Administration</i>	\$	2,050
Admin	5470045	<i>Banking &amp; Financial</i>	\$	600
Admin	5470045	<i>Building Security</i>	\$	1,139
Admin	5470045	<i>Board Member Attendance</i>	\$	960
Admin	5470045	<i>Printing</i>	\$	2,300
Admin	5470045	<i>Copier</i>	\$	6,360
Admin	5470045	<i>Drinking Water</i>	\$	480
Admin	5470045	<i>Rent - 1638 Bishop</i>	\$	48,000
		<b>Total Other Services</b>	<b>\$</b>	<b>62,489</b>
Admin	5470046	<i>SHRM</i>	\$	200
Admin	5470046	<i>SMTA</i>	\$	1,590
Admin	5470046	<i>WSTA</i>	\$	3,740
Admin	5470046	<i>AWC</i>	\$	2,233
Admin	5470046	<i>Service Clubs</i>	\$	1,000
Admin	5470046	<i>Newspaper</i>	\$	140
Admin	5470046	<i>Amazon Prime</i>	\$	90
Admin	5470046	<i>Chambers of Commerce</i>	\$	450
Admin	5470046	<i>L&amp;I, Right to Know</i>	\$	68
Admin	5470046	<i>Lewis EDC</i>	\$	1,500
Admin	5470046	<i>United Way</i>	\$	500
		<b>Total Dues &amp; Subscriptions</b>	<b>\$</b>	<b>11,511</b>
Admin	5470047	<b>Travel and Meetings</b>	<b>\$</b>	<b>5,000</b>
Admin	5470047.1	<b>Training &amp; Conferences</b>	<b>\$</b>	<b>2,000</b>
		<b>Total Travel</b>	<b>\$</b>	<b>7,000</b>
Admin	5470049	<b>Advertising</b>	<b>\$</b>	<b>38,585</b>
		<b>Total Services</b>	<b>\$</b>	<b>474,299</b>
		<b>Total Administration Budget</b>	<b>\$</b>	<b>1,231,727</b>

### Operations Expenses

OPS	5470011		Total Operator Wages	\$ 908,989
OPS	5470012		Total Other Salaries & Wages	\$ 264,669
OPS	5470021		<i>FICA Expense</i>	\$ 22,448
OPS	5470022		<i>Health Insurance Services</i>	\$ 370,800
OPS	5470023		<i>Other Fringe Benefits</i>	\$ 9,000
OPS	5470024		<i>Other Paid Absence</i>	\$ 82,610
OPS	5470025		<i>Pension Plans</i>	\$ 154,085
OPS	5470027		<i>Uniforms &amp; Work Clothing</i>	\$ 13,000
OPS	5470028		<i>Workman's Compensation</i>	\$ 119,193
OPS	5470029		<i>WA Paid Family Medical Leave</i>	\$ 3,182
			Total Fringe Benefits	\$ 774,318
			Total Salaries and Benefits	\$ 1,947,976
OPS	5470038.2		<i>Employee Appreciation: Supplies</i>	\$ 600
OPS	5470039		<i>Other Materials &amp; Supplies</i>	\$ 1,000
			Total Materials & Supplies	\$ 1,600
OPS	5470047		Travel and Meetings	\$ 4,000
OPS	5470047.1		Training & Conferences	\$ 4,000
			Total Travel	\$ 8,000
			Total Services	\$ 8,000
		Total Operations Budget		\$ 1,957,576

### Facilities Expenses

Fac	5470012		Total Salaries & Wages	\$ 100,231
Fac	5470021		<i>FICA Expense</i>	\$ 1,562
Fac	5470022		<i>Health Insurance Services</i>	\$ 32,244
Fac	5470024		<i>Other Paid Absence</i>	\$ 7,500
Fac	5470025		<i>Pension Plans</i>	\$ 13,973
Fac	5470028		<i>Workman's Compensation</i>	\$ 11,237
Fac	5470029		<i>WA Paid Family Medical Leave</i>	\$ 273
			Total Fringe Benefits	\$ 66,789
			Total Salaries and Benefits	\$ 167,020
Fac	5470033.1		<i>Shop Supplies (Facilities)</i>	\$ 25,000
Fac	5470033.2		<i>Shop Supplies (Shelters)</i>	\$ 5,000
Fac	5470033.3		<i>Shop Supplies (Grounds)</i>	\$ 5,000
Fac	5470035		<i>Safety &amp; Cleaning Supplies</i>	\$ 2,000
Fac	5470038.2		<i>Employee Appreciation: Supplies</i>	\$ 300
			Total Materials and Supplies	\$ 37,300
Fac	5470045.1		<i>Other Services (Facilities)</i>	\$ 22,000

Fac	5470045.2	<i>Other Services (Shelters)</i>	\$	1,500
Fac	5470045.3	<i>Other Services (Grounds)</i>	\$	5,000
		<b>Total Services</b>	\$	<b>28,500</b>
	<b>Total Facilities Budget</b>		\$	<b>232,820</b>

### Fleet Expenses

Fleet	5470012	<b>Total Salaries &amp; Wages</b>	\$	<b>201,331</b>
Fleet	5470021	<i>FICA Expense</i>	\$	3,138
Fleet	5470022	<i>Health Insurance Services</i>	\$	64,487
OPS	5470023	<i>Other Fringe Benefits</i>	\$	3,000
Fleet	5470024	<i>Other Paid Absence</i>	\$	15,092
Fleet	5470025	<i>Pension Plans</i>	\$	28,070
Fleet	5470028	<i>Workman's Compensation</i>	\$	22,474
Fleet	5470029	<i>WA Paid Family Medical Leave</i>	\$	548
		<b>Total Fringe Benefits</b>	\$	<b>136,809</b>
		<b>Total Salaries and Benefits</b>	\$	<b>338,140</b>
Fleet	5470031	<i>Fuel &amp; Lubricants</i>	\$	146,721
Fleet	5470042.3	<i>Electrical Charge for Vehicles</i>	\$	30,000
Fleet	5470032	<i>Tires</i>	\$	15,000
Fleet	5470034	<i>Vehicle Supplies</i>	\$	71,664
Fleet	5470038.2	<i>Employee Appreciation: Supplies</i>	\$	300
		<b>Total Materials and Supplies</b>	\$	<b>263,685</b>
Fleet	5470041	<i>Two-way Radio</i>	\$	8,141
Fleet	5470045	<i>Professional Services - Repairs</i>	\$	47,500
Fleet	5470047	<i>Travel and Meetings</i>	\$	7,200
Fleet	5470047.1	<i>Training &amp; Conferences</i>	\$	7,675
		<b>Total Travel</b>	\$	<b>14,875</b>
		<b>Total Services</b>	\$	<b>70,516</b>
	<b>Total Fleet Budget</b>		\$	<b>672,341</b>

<b>Total Budgeted Expenses</b>	\$	<b>4,094,463</b>
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Cash outflow: Transfer to Capital Investments	\$	500,000
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525609 Ending Fund Balance (estimated)	\$	2,076,264
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