

Operations Fund - Summary

Fund	2022 Proposed	
REVENUE		
Beginning Fund Balance (estimated)	\$	770,565
Revenue		
Sales Tax		\$1,755,113
Consolidated Operating	\$	744,798
Paratransit/Special Needs Formula	\$	132,128
WSDOT Regional Mobility Grant 2021-2023	\$	389,000
CRRSAA 2021	\$	1,902,120
Passenger Fare	\$	70,000
Interest	\$	2,000
EV Charging	\$	10,000
Vehicle Advertising	\$	93,750
Total [new] Revenue	\$	5,869,474
EXPENSES		
Administration Expenses		
Total Salaries & Wages	\$	638,099
<i>FICA Expense</i>	\$	53,397
<i>Health Insurance Services</i>	\$	163,334
<i>Other Fringe Benefits</i>	\$	27,000
<i>Other Paid Absence</i>	\$	59,898
<i>Pension Plans</i>	\$	107,545
<i>Unemployment Compensation</i>	\$	6,346
<i>Workman's Compensation</i>	\$	4,967
<i>WA Paid Family Medical Leave</i>	\$	1,768
Total Fringe Benefits	\$	424,255
Total Salaries and Benefits	\$	1,062,354
<i>Hardware & Furniture</i>	\$	23,023
<i>Office Supplies</i>	\$	12,650
<i>Employee Appreciation: Events & Celebrations</i>	\$	4,400
<i>Employee Appreciation: Supplies</i>	\$	9,375
<i>Other Materials and Supplies</i>	\$	4,545
Total Materials & Supplies	\$	53,993
<i>Accounting/Auditing</i>	\$	49,550
<i>Governmental Affairs</i>	\$	36,000

<i>Cleaning Services</i>	\$	21,320
<i>Information Techonology Services</i>	\$	2,500
<i>Legal Services</i>	\$	32,000
<i>Graphic Design/Website</i>	\$	41,320
<i>CWCOG Regional Mobility Management Coordinator - Match</i>	\$	6,000
<i>Licenses & Software</i>	\$	85,000
Total Professional, Technical, & Technology Services	\$	273,690
<i>Water/Sewer/Electricity</i>	\$	14,928
<i>Garbage</i>	\$	2,835
<i>Recycling</i>	\$	1,040
<i>Shredding</i>	\$	332
<i>Portable Restroom</i>	\$	2,400
<i>Telephone</i>	\$	6,116
<i>Internet</i>	\$	4,560
<i>Cell phones/bus tablets</i>	\$	24,000
<i>Bus & Transit Station Wi-Fi</i>	\$	1,200
Total Utilities	\$	57,412
Taxes & Licenses	\$	1,000
Liability Insurance	\$	70,411
<i>Postage/shipping</i>	\$	660
<i>Recruiting</i>	\$	1,570
<i>Banking & Financial</i>	\$	600
<i>Building Security</i>	\$	1,618
<i>Board Member Attendance</i>	\$	960
<i>Printing</i>	\$	8,382
<i>Equipment Lease</i>	\$	8,777
<i>Drinking Water</i>	\$	936
<i>Rent - 1638 Bishop</i>	\$	48,000
Total Other Services	\$	71,503
<i>SHRM</i>	\$	219
<i>SMTA</i>	\$	1,716
<i>WSTA</i>	\$	5,054
<i>AWC</i>	\$	1,286
<i>Service Clubs</i>	\$	1,250
<i>Newspaper</i>	\$	140
<i>Amazon Prime</i>	\$	-
<i>Chambers of Commerce</i>	\$	450
<i>L&I, Right to Know</i>	\$	70
<i>Lewis EDC</i>	\$	2,500
<i>United Way</i>	\$	500
Total Dues & Subscriptions	\$	13,185
Travel and Meetings	\$	4,500

Training & Conferences	\$	2,000
Total Travel	\$	6,500
Advertising	\$	37,725
Total Services	\$	531,426

Total Administration Budget \$ **1,647,774**

Operations Expenses

Total Operator Wages	\$	942,993
Total Other Salaries & Wages	\$	282,714
<i>FICA Expense</i>	\$	102,310
<i>Health Insurance Services</i>	\$	424,669
<i>Other Fringe Benefits</i>	\$	10,500
<i>Other Paid Absence</i>	\$	111,683
<i>Pension Plans</i>	\$	133,398
<i>Unemployment Compensation</i>	\$	909

Uniforms & Work Clothing \$ 31,360

Workman's Compensation \$ 96,867
WA Paid Family Medical Leave \$ 3,388

Total Fringe Benefits \$ 915,084

Total Salaries and Benefits \$ 2,140,791

Employee Appreciation: Supplies \$ 2,100

Other Materials & Supplies \$ 6,000

Total Materials & Supplies \$ 8,100

Travel and Meetings \$ 3,000

Training & Conferences \$ 4,000

Total Travel \$ 7,000

Total Services \$ 7,000

Total Operations Budget \$ **2,155,891**

Facilities Expenses

Total Salaries & Wages \$ 101,952

FICA Expense \$ 8,526

Health Insurance Services \$ 32,667

<i>Other Paid Absence</i>	\$	9,504
<i>Pension Plans</i>	\$	11,424
<i>Workman's Compensation</i>	\$	8,701
<i>WA Paid Family Medical Leave</i>	\$	282
Total Fringe Benefits	\$	71,104

Total Salaries and Benefits \$ 173,056

<i>Shop Supplies (Facilities)</i>	\$	12,500
<i>Shop Supplies (Shelters)</i>	\$	5,000
<i>Shop Supplies (Grounds)</i>	\$	5,000
<i>Safety & Cleaning Supplies</i>	\$	2,000
<i>Employee Appreciation: Supplies</i>	\$	300
Total Materials and Supplies	\$	24,800

<i>Other Services (Facilities)</i>	\$	5,000
<i>Other Services (Shelters)</i>	\$	3,000
<i>Other Services (Grounds)</i>	\$	18,000
<i>Travel & Meetings</i>	\$	250
Total Services	\$	26,250

Total Facilities Budget \$ 224,106

Fleet Expenses

Total Salaries & Wages	\$	244,829
<i>FICA Expense</i>	\$	20,478
<i>Health Insurance Services</i>	\$	81,667
<i>Other Fringe Benefits</i>	\$	3,300
<i>Other Paid Absence</i>	\$	22,851
<i>Pension Plans</i>	\$	27,437
<i>Workman's Compensation</i>	\$	21,753
<i>WA Paid Family Medical Leave</i>	\$	678
Total Fringe Benefits	\$	178,164

Total Salaries and Benefits \$ 422,993

<i>Fuel & Lubricants</i>	\$	208,000
<i>Electrical Charge for Vehicles</i>	\$	30,000
<i>Tires</i>	\$	15,000

Vehicle Supplies \$82,500

<i>Employee Appreciation: Supplies</i>	\$	500
Total Materials and Supplies	\$	336,000

	<i>Two-way Radio</i>	\$	9,100
	<i>Professional Services - Repairs</i>	\$	40,000
	Travel and Meetings	\$	6,000
	Training & Conferences	\$	7,675
	Total Travel	\$	13,675
	Total Services	\$	62,775
Total Fleet Budget		\$	821,768
Total Budgeted Expenses		\$	4,849,539
Cash outflow: Transfer to Capital Investments		\$	200,000
Ending Fund Balance (estimated)		\$	819,934