

Operations Fund - Summary

Account Codes	Fund	2022	2023 Proposed	Difference	% Change
REVENUE					
	Beginning Fund Balance (estimated)	\$ 829,906	\$ 856,194	\$ 26,288	3%
	Revenue				
	Sales Tax	\$ 1,755,113	\$ 1,797,655	\$ 42,542	2%
	Consolidated Operating	\$ 931,210	\$ 3,532,348	\$ 2,601,139	279%
	Paratransit/Special Needs Formula	\$ 214,256	\$ 141,078	\$ (73,178)	-34%
	WSDOT Regional Mobility Grant 2021-2023	\$ 717,564	\$ 583,500	\$ (134,064)	-19%
	CRRSAA 2021	\$ 1,084,871	\$ -	\$ (1,084,871)	-100%
	ARPA	\$ 451,951	\$ 333,951	\$ (118,000)	
	Passenger Fare	\$ 70,000	\$ 150,454	\$ 80,454	115%
	Interest	\$ 2,000	\$ 2,000	\$ -	0%
	EV Charging	\$ 10,000	\$ 10,000	\$ -	
	Vehicle Advertising	\$ 93,750	\$ 93,750	\$ -	0%
	Total [new] Revenue	\$ 6,160,620	\$ 7,500,930	\$ 1,340,311	22%
EXPENSES					
Administration Expenses					
5470012	Total Salaries & Wages	\$ 457,578	\$ 489,536	\$ 31,958	7%
5470021	FICA Expense	\$ 38,291	\$ 41,099	\$ 2,808	7%
5470022	Health Insurance Services	\$ 122,254	\$ 119,414	\$ (2,839)	-2%
5470023	Other Fringe Benefits	\$ 15,000	\$ 11,000	\$ (4,000)	-27%
5470024	Other Paid Absence	\$ 42,953	\$ 47,703	\$ 4,750	11%
5470025	Pension Plans	\$ 82,304	\$ 55,819	\$ (26,485)	-32%
5470026	Unemployment Compensation	\$ 6,346	\$ 10,000	\$ 3,654	58%
5470028	Workman's Compensation	\$ 3,618	\$ 3,618	\$ -	0%
5470029	WA Paid Family Medical Leave	\$ 2,199	\$ 2,360	\$ 161	7%
	Total Fringe Benefits	\$ 312,964	\$ 291,013	\$ (21,951)	-7%
	Total Salaries and Benefits	\$ 770,542	\$ 780,549	\$ 10,007	1%
5470036	Hardware & Furniture	\$ 23,023	\$ 19,099	\$ (3,925)	-17%
5470037	Office Supplies	\$ 12,650	\$ 12,000	\$ (650)	-5%
5470038.1	Employee Appreciation: Events & Celebrations	\$ 5,300	\$ 11,150	\$ 5,850	110%
5470038.2	Employee Appreciation: Supplies	\$ 9,375	\$ 9,900	\$ 525	6%
5470039	Other Materials and Supplies	\$ 4,545	\$ 21,365	\$ 16,820	370%
	Total Materials & Supplies	\$ 54,893	\$ 73,514	\$ 18,620	34%
5470041	Accounting/Auditing	\$ 49,550	\$ 49,550	\$ -	0%
5470041	Governmental Affairs	\$ 36,000	\$ 18,000	\$ (18,000)	
5470041	Cleaning Services	\$ 21,320	\$ 15,600	\$ (5,720)	
5470041	Information Technology Services	\$ 2,500	\$ 2,500	\$ -	
5470041	Legal Services	\$ 32,000	\$ 32,000	\$ -	0%
5470041	Photography	\$ -	\$ 1,623	\$ 1,623	
5470041	Security Officer	\$ -	\$ 56,160	\$ 56,160	
5470041	CWCOG Regional Mobility Management Coordinator - Match	\$ 6,000	\$ 3,000	\$ (3,000)	-50%
5470041.1	Licenses & Software	\$ 85,000	\$ 117,643	\$ 32,643	38%
5470041.2	Graphic Design/Website	\$ 41,320	\$ 37,200	\$ (4,120)	-10%
	Total Professional, Technical, & Technology Services	\$ 273,690	\$ 333,276	\$ 59,586	22%
5470042	Water/Sewer/Electricity	\$ 14,928	\$ 19,200	\$ 4,272	29%
5470042	Garbage	\$ 2,835	\$ 3,264	\$ 429	15%
5470042	Recycling	\$ 1,040	\$ 824	\$ (216)	-21%
5470042	Shredding	\$ 332	\$ 554	\$ 222	67%
5470042	Portable Restroom	\$ 2,400	\$ -	\$ (2,400)	
5470042	Telephone	\$ 6,116	\$ 6,116	\$ -	0%
5470042	Internet	\$ 4,560	\$ 1,800	\$ (2,760)	-61%
5470042	Cell phones/bus tablets	\$ 24,000	\$ 22,200	\$ (1,800)	-8%

5470042.2	Bus & Transit Station Wi-Fi	\$ 1,200	\$ 1,200	\$ -	0%
	Total Utilities	\$ 57,412	\$ 55,159	\$ (2,253)	-4%
5470043	Taxes & Licenses	\$ 1,000	\$ 1,500	\$ 500	50%
5470044	Liability Insurance	\$ 94,132	\$ 99,047	\$ 4,915	5%
5470045	Postage/shipping	\$ 660	\$ 480	\$ (180)	-27%
5470045	Recruiting	\$ 1,570	\$ 3,540	\$ 1,970	125%
5470045	Banking & Financial	\$ 600	\$ 2,000	\$ 1,400	233%
5470045	Building Security	\$ 1,618	\$ 947	\$ (671)	-41%
5470045	Board Member Attendance	\$ 960	\$ 960	\$ -	0%
5470045	Printing	\$ 8,382	\$ 7,668	\$ (714)	-9%
5470045	Equipment Lease	\$ 8,777	\$ 8,777	\$ -	0%
5470045	Drinking Water	\$ 936	\$ 1,536	\$ 600	64%
5470045	Rent - Facilities Trailer	\$ -	\$ 2,444	\$ 2,444	
5470045	Rent - Port of Chehalis Office	\$ -	\$ 4,800	\$ 4,800	
5470045	Rent - Morton e-Transit Station	\$ -	\$ 18,000	\$ 18,000	
5470045	Rent - Exit 77	\$ -	\$ 60,000	\$ 60,000	
5470045	Rent - Exit 68	\$ -	\$ 30,000	\$ 30,000	
5470045	Rent - 1638 Bishop	\$ 48,000	\$ -	\$ (48,000)	-100%
	Total Other Services	\$ 71,503	\$ 141,153	\$ 69,650	97%
5470046	SHRM	\$ 219	\$ 219	\$ -	0%
5470046	SMTA	\$ 1,716	\$ 1,716	\$ -	0%
5470046	WSTA	\$ 5,054	\$ 5,054	\$ -	0%
5470046	AWC	\$ 2,523	\$ 2,523	\$ -	0%
5470046	CTANW	\$ -	\$ 465	\$ 465	
5470046	Service Clubs	\$ 1,250	\$ 1,120	\$ (130)	-10%
5470046	Newspaper	\$ 140	\$ 140	\$ -	0%
5470046	Chambers of Commerce	\$ 450	\$ 560	\$ 110	24%
5470046	L&I, Right to Know	\$ 70	\$ 83	\$ 13	18%
5470046	Economic Alliance	\$ 2,500	\$ 2,500	\$ -	0%
5470046	United Way	\$ 500	\$ 500	\$ -	0%
5470046	Washington State Green Hydrogen Alliance	\$ 2,500	\$ 2,500	\$ -	0%
5470046	Renewable Hydrogen Alliance	\$ -	\$ 1,000	\$ 1,000	
	Total Dues & Subscriptions	\$ 16,922	\$ 18,380	\$ 1,458	9%
5470047	Travel and Meetings	\$ 4,500	\$ 11,290	\$ 6,790	151%
5470047.1	Training & Conferences	\$ 2,000	\$ 4,600	\$ 2,600	130%
	Total Travel	\$ 6,500	\$ 15,890	\$ 9,390	144%
5470049	Advertising	\$ 37,725	\$ 84,335	\$ 46,610	124%
	Total Services	\$ 558,885	\$ 748,740	\$ 189,855	34%
Total Administration Budget		\$ 1,384,321	\$ 1,602,803	\$ 218,482	16%
Operations Expenses					
5470011	Total Operator Wages	\$ 1,134,153	\$ 1,470,269	\$ 336,116	30%
5470012	Total Other Salaries & Wages	\$ 220,212	\$ 242,289	\$ 22,077	10%
5470021	FICA Expense	\$ 113,012	\$ 145,567	\$ 32,555	29%
5470022	Health Insurance Services	\$ 471,550	\$ 545,894	\$ 74,344	16%
5470023	Other Fringe Benefits	\$ 11,100	\$ 10,200	\$ (900)	-8%
5470024	Other Paid Absence	\$ 122,910	\$ 190,284	\$ 67,374	55%
5470025	Pension Plans	\$ 151,421	\$ 197,705	\$ 46,284	31%
5470026	Unemployment Compensation	\$ 909	\$ 5,000	\$ 4,091	450%
5470027	Uniforms & Work Clothing	\$ 31,360	\$ 48,932	\$ 17,572	56%
5470028	Workman's Compensation	\$ 111,332	\$ 131,949	\$ 20,617	19%
5470029	WA Paid Family Medical Leave	\$ 6,490	\$ 8,360	\$ 1,870	29%
	Total Fringe Benefits	\$ 1,020,084	\$ 1,283,891	\$ 263,807	26%
	Total Salaries and Benefits	\$ 2,374,449	\$ 2,996,449	\$ 622,000	26%

5470038.2	Employee Appreciation: Supplies	\$ 2,100	\$ 2,400	\$ 300	14%
5470039	Other Materials & Supplies	\$ 6,000	\$ 6,000	\$ -	0%
	Total Materials & Supplies	\$ 8,100	\$ 8,400	\$ 300	4%
5470047	Travel and Meetings	\$ 3,000	\$ 5,250	\$ 2,250	75%
5470047.1	Training & Conferences	\$ 4,000	\$ 16,620	\$ 12,620	316%
	Total Travel	\$ 7,000	\$ 21,870	\$ 14,870	212%
	Total Services	\$ 7,000	\$ 21,870	\$ 14,870	212%
Total Operations Budget		\$ 2,389,549	\$ 3,026,719	\$ 637,170	27%

Facilities Expenses

5470012	Total Salaries & Wages	\$ 103,267	\$ 109,784	\$ 6,516	6%
5470021	FICA Expense	\$ 8,636	\$ 9,332	\$ 695	8%
5470022	Health Insurance Services	\$ 34,930	\$ 34,118	\$ (811)	-2%
5470023	Other Fringe Benefits	\$ -	\$ 1,100	\$ 1,100	
5470024	Other Paid Absence	\$ 9,628	\$ 12,198	\$ 2,570	27%
5470025	Pension Plans	\$ 11,572	\$ 12,674	\$ 1,102	10%
5470026	Unemployment Compensation	\$ -	\$ 2,000	\$ 2,000	
5470028	Workman's Compensation	\$ 8,247	\$ 8,247	\$ 0	0%
5470029	WA Paid Family Medical Leave	\$ 496	\$ 536	\$ 40	8%
	Total Fringe Benefits	\$ 73,509	\$ 80,205	\$ 6,697	9%
	Total Salaries and Benefits	\$ 176,776	\$ 189,989	\$ 13,213	7%
5470033.1	Shop Supplies (Facilities)	\$ 12,500	\$ 10,000	\$ (2,500)	-20%
5470033.2	Shop Supplies (Shelters)	\$ 5,000	\$ 5,000	\$ -	0%
5470033.3	Shop Supplies (Grounds)	\$ 5,000	\$ 4,000	\$ (1,000)	-20%
5470035	Safety & Cleaning Supplies	\$ 2,000	\$ 8,100	\$ 6,100	305%
5470038.2	Employee Appreciation: Supplies	\$ 300	\$ 300	\$ -	0%
	Total Materials and Supplies	\$ 24,800	\$ 27,400	\$ 2,600	10%
5470045.1	Other Services (Facilities)	\$ 5,000	\$ 5,100	\$ 100	2%
5470045.2	Other Services (Shelters)	\$ 3,000	\$ 3,300	\$ 300	10%
5470045.3	Other Services (Grounds)	\$ 18,000	\$ 37,000	\$ 19,000	106%
5470047	Travel & Meetings	\$ 250	\$ 250	\$ -	0%
	Total Services	\$ 26,250	\$ 45,650	\$ 19,400	74%
Total Facilities Budget		\$ 227,826	\$ 263,039	\$ 35,213	15%

Fleet Expenses

5470012	Total Salaries & Wages	\$ 219,529	\$ 279,427	\$ 59,898	27%
5470021	FICA Expense	\$ 18,360	\$ 23,751	\$ 5,391	29%
5470022	Health Insurance Services	\$ 69,859	\$ 85,296	\$ 15,437	22%
5470023	Other Fringe Benefits	\$ 3,300	\$ 6,500	\$ 3,200	97%
5470024	Other Paid Absence	\$ 20,476	\$ 31,047	\$ 10,572	52%
5470025	Pension Plans	\$ 24,600	\$ 32,258	\$ 7,658	31%
5470026	Unemployment Compensation	\$ -	\$ 5,000	\$ 5,000	
5470028	Workman's Compensation	\$ 16,494	\$ 20,617	\$ 4,123	25%
5470029	WA Paid Family Medical Leave	\$ 1,054	\$ 1,364	\$ 310	29%
	Total Fringe Benefits	\$ 154,144	\$ 205,834	\$ 51,690	34%
	Total Salaries and Benefits	\$ 373,673	\$ 485,261	\$ 111,588	30%
5470031	Fuel & Lubricants	\$ 208,000	\$ 396,000	\$ 188,000	90%
5470032	Tires	\$ 15,000	\$ 15,000	\$ -	0%
5470034	Vehicle Supplies	\$ 94,500	\$ 114,000	\$ 19,500	21%
5470038.2	Employee Appreciation: Supplies	\$ 500	\$ 500	\$ -	0%
	Total Materials and Supplies	\$ 318,000	\$ 525,500	\$ 207,500	65%

5470041	Two-way Radio	\$ 9,100	\$ 8,500	\$ (600)	-7%
5470042.3	Electrical Charge for Vehicles	\$ 30,000	\$ 30,000	\$ -	
5470045	Professional Services - Repairs	\$ 40,000	\$ 40,000	\$ -	0%
5470045	Vehicle Camera Service	\$ -	\$ 4,800	\$ 4,800	
5470047	Travel and Meetings	\$ 6,000	\$ 6,500	\$ 500	8%
5470047.1	Training & Conferences	\$ 7,675	\$ 7,675	\$ -	0%
	Total Travel	\$ 13,675	\$ 14,175	\$ 500	4%
	Total Services	\$ 92,775	\$ 97,475	\$ 4,700	5%
	Total Fleet Budget	\$ 784,448	\$ 1,108,236	\$ 323,788	41%
	Total Budgeted Expenses	\$ 4,786,143	\$ 6,000,797	\$ 1,214,653	25%
	Cash outflow: Transfer to Capital Investments	\$ 503,015	\$ 500,000	\$ (3,015)	-1%
525609	Ending Fund Balance (estimated)	\$ 871,461	\$ 1,000,133	\$ 128,671	15%