

Operations Fund - Summary

Account Codes	Fund	2023	2024 Proposed	Difference	% Change
REVENUE					
	Beginning Fund Balance (estimated)	\$ 856,194	\$ 1,017,253	\$ 161,059	19%
	Revenue				
	Sales Tax	\$ 1,797,655	\$ 1,841,048	\$ 43,393	2%
	Consolidated Operating	\$ 3,532,348	\$ 3,453,205	\$ (79,143)	-2%
	Paratransit/Special Needs Formula	\$ 141,078	\$ 946,201	\$ 805,123	571%
	WSDOT Regional Mobility Grant 2021-2023	\$ 583,500	\$ 821,093	\$ 237,593	41%
	ARPA	\$ 333,951	\$ -	\$ (333,951)	
	Transit Support Grant	\$ -	\$ -	\$ -	
	Passenger Fare	\$ 150,454	\$ 30,737	\$ (119,717)	-80%
	Interest	\$ 2,000	\$ 4,000	\$ 2,000	100%
	EV Charging	\$ 10,000	\$ 10,000	\$ -	
	Vehicle Advertising	\$ 93,750	\$ 93,750	\$ -	0%
	Total [new] Revenue	\$ 7,500,930	\$ 8,217,287	\$ 716,357	10%
EXPENSES					
Administration Expenses					
5470012	Total Salaries & Wages	\$ 489,536	\$ 492,543	\$ 3,007	1%
5470021	FICA Expense	\$ 41,099	\$ 41,866	\$ 767	2%
5470022	Health Insurance Services	\$ 119,414	\$ 109,855	\$ (9,559)	-8%
5470023	Other Fringe Benefits	\$ 11,000	\$ 10,840	\$ (160)	-1%
5470024	Other Paid Absence	\$ 47,703	\$ 54,727	\$ 7,024	15%
5470025	Pension Plans	\$ 55,819	\$ 87,155	\$ 31,336	56%
5470026	Unemployment Compensation	\$ 10,000	\$ 7,000	\$ (3,000)	-30%
5470028	Workman's Compensation	\$ 3,618	\$ 2,937	\$ (682)	-19%
5470029	WA Paid Family Medical Leave	\$ 2,360	\$ 3,186	\$ 825	35%
	Total Fringe Benefits	\$ 291,013	\$ 317,565	\$ 26,552	9%
	Total Salaries and Benefits	\$ 780,549	\$ 810,108	\$ 29,559	4%
5470036	Hardware & Furniture	\$ 19,099	\$ 21,019	\$ 1,920	10%
5470037	Office Supplies	\$ 12,000	\$ 10,000	\$ (2,000)	-17%
5470038.1	Employee Appreciation: Events & Celebrations	\$ 11,150	\$ 13,400	\$ 2,250	20%
5470038.2	Employee Appreciation: Supplies	\$ 9,900	\$ 10,650	\$ 750	8%
5470039	Other Materials and Supplies	\$ 21,365	\$ 25,833	\$ 4,468	21%
	Total Materials & Supplies	\$ 73,514	\$ 80,901	\$ 7,388	10%
5470041	Accounting/Auditing	\$ 49,550	\$ 49,550	\$ -	0%
5470041	Governmental Affairs	\$ 18,000	\$ 24,000	\$ 6,000	
5470041	Cleaning Services	\$ 15,600	\$ 20,400	\$ 4,800	
5470041	Information Technology Services	\$ 2,500	\$ 2,500	\$ -	
5470041	Legal Services	\$ 32,000	\$ 87,300	\$ 55,300	173%
5470041	Photography	\$ 1,623	\$ 1,623	\$ -	
5470041	Security Officer	\$ 56,160	\$ 135,200	\$ 79,040	
5470041	CWCOG Regional Mobility Management Coordinator - Match	\$ 3,000	\$ 6,000	\$ 3,000	100%
5470041.1	Licenses & Software	\$ 117,643	\$ 145,258	\$ 27,615	23%
5470041.2	Graphic Design/Website	\$ 37,200	\$ 37,200	\$ -	0%
	Total Professional, Technical, & Technology Services	\$ 333,276	\$ 509,031	\$ 175,755	53%
5470042	Water/Sewer/Electricity	\$ 19,200	\$ 24,407	\$ 5,207	27%
5470042	Garbage	\$ 3,264	\$ 3,264	\$ -	0%
5470042	Recycling	\$ 824	\$ 995	\$ 170	21%
5470042	Shredding	\$ 554	\$ 600	\$ 46	8%
5470042	Telephone	\$ 6,116	\$ 6,116	\$ -	0%
5470042	Internet	\$ 1,800	\$ 1,866	\$ 66	4%
5470042	Cell phones/bus tablets	\$ 22,200	\$ 25,819	\$ 3,619	16%

5470042.2	<i>Bus & Transit Station Wi-Fi</i>	\$ 1,200	\$ 1,062	\$ (138)	-12%
	Total Utilities	\$ 55,159	\$ 64,130	\$ 8,970	16%
5470043	Taxes & Licenses	\$ 1,500	\$ 2,000	\$ 500	33%
5470044	Liability Insurance	\$ 99,047	\$ 120,828	\$ 21,781	22%
5470045	<i>Postage/shipping</i>	\$ 480	\$ 480	\$ -	0%
5470045	<i>Recruiting</i>	\$ 3,540	\$ 2,016	\$ (1,524)	-43%
5470045	<i>Banking & Financial</i>	\$ 2,000	\$ 2,851	\$ 851	43%
5470045	<i>Building Security</i>	\$ 947	\$ 4,410	\$ 3,462	365%
5470045	<i>Board Member Attendance</i>	\$ 960	\$ 960	\$ -	0%
5470045	<i>Printing</i>	\$ 7,668	\$ 5,621	\$ (2,047)	-27%
5470045	<i>Equipment Lease</i>	\$ 8,777	\$ 8,777	\$ -	0%
5470045	<i>Drinking Water</i>	\$ 1,536	\$ 1,536	\$ -	0%
5470045	<i>Rent - Facilities Trailer</i>	\$ 2,444	\$ -	\$ (2,444)	-100%
5470045	<i>Rent - Port of Chehalis Office</i>	\$ 4,800	\$ 4,800	\$ -	0%
5470045	<i>Rent - Port of Chehalis Hydrogen Fueling Station Land</i>	\$ -	\$ 310	\$ 310	
5470045	<i>Rent - Morton e-Transit Station</i>	\$ 18,000	\$ 30,000	\$ 12,000	67%
5470045	<i>Rent - Exit 77</i>	\$ 60,000	\$ 60,000	\$ -	0%
5470045	<i>Rent - Exit 68</i>	\$ 30,000	\$ 30,000	\$ -	0%
	Total Other Services	\$ 141,153	\$ 151,761	\$ 10,608	8%
5470046	<i>SHRM</i>	\$ 219	\$ -	\$ (219)	-100%
5470046	<i>AICPA</i>	\$ -	\$ 315	\$ 315	
5470046	<i>SMTA</i>	\$ 1,716	\$ 1,716	\$ -	0%
5470046	<i>WSTA</i>	\$ 5,054	\$ 4,504	\$ (550)	-11%
5470046	<i>AWC</i>	\$ 2,523	\$ 3,400	\$ 877	35%
5470046	<i>CTANW</i>	\$ 465	\$ 465	\$ -	
5470046	<i>Service Clubs</i>	\$ 1,120	\$ 1,120	\$ -	0%
5470046	<i>Newspaper</i>	\$ 140	\$ 140	\$ -	0%
5470046	<i>Chambers of Commerce</i>	\$ 560	\$ 535	\$ (25)	-4%
5470046	<i>L&I, Right to Know</i>	\$ 83	\$ 83	\$ -	0%
5470046	<i>Economic Alliance</i>	\$ 2,500	\$ 2,500	\$ -	0%
5470046	<i>United Way</i>	\$ 500	\$ 500	\$ -	0%
5470046	<i>Washington State Green Hydrogen Alliance</i>	\$ 2,500	\$ 2,500	\$ -	0%
5470046	<i>Renewable Hydrogen Alliance</i>	\$ 1,000	\$ 2,000	\$ 1,000	
	Total Dues & Subscriptions	\$ 18,380	\$ 19,777	\$ 1,398	8%
5470047	Travel and Meetings	\$ 11,290	\$ 20,000	\$ 8,710	77%
5470047.1	Training & Conferences	\$ 4,600	\$ 4,825	\$ 225	5%
	Total Travel	\$ 15,890	\$ 24,825	\$ 8,935	56%
5470049	Advertising	\$ 84,335	\$ 54,985	\$ (29,350)	-35%
	Total Services	\$ 748,740	\$ 947,337	\$ 198,597	27%
Total Administration Budget		\$ 1,602,803	\$ 1,838,347	\$ 235,544	15%

Operations Expenses

5470011	Total Operator Wages	\$ 1,470,269	\$ 1,638,187	\$ 167,918	11%
5470012	Total Other Salaries & Wages	\$ 242,289	\$ 255,931	\$ 13,642	6%
5470021	<i>FICA Expense</i>	\$ 145,567	\$ 161,000	\$ 15,433	11%
5470022	<i>Health Insurance Services</i>	\$ 545,894	\$ 622,514	\$ 76,620	14%
5470023	<i>Other Fringe Benefits</i>	\$ 10,200	\$ 5,100	\$ (5,100)	-50%
5470024	<i>Other Paid Absence</i>	\$ 190,284	\$ 210,458	\$ 20,173	11%
5470025	<i>Pension Plans</i>	\$ 197,705	\$ 200,566	\$ 2,861	1%
5470026	<i>Unemployment Compensation</i>	\$ 5,000	\$ 8,000	\$ 3,000	60%
5470027	<i>Uniforms & Work Clothing</i>	\$ 48,932	\$ 58,300	\$ 9,368	19%
5470028	<i>Workman's Compensation</i>	\$ 131,949	\$ 110,677	\$ (21,272)	-16%
5470029	<i>WA Paid Family Medical Leave</i>	\$ 8,360	\$ 12,250	\$ 3,891	47%
	Total Fringe Benefits	\$ 1,283,891	\$ 1,388,865	\$ 104,974	8%

	Total Salaries and Benefits	\$ 2,996,449	\$ 3,282,983	\$ 286,534	10%
5470038.2	Employee Appreciation: Supplies	\$ 2,400	\$ 2,400	\$ -	0%
5470039	Other Materials & Supplies	\$ 6,000	\$ 6,000	\$ -	0%
	Total Materials & Supplies	\$ 8,400	\$ 8,400	\$ -	0%
5470047	Travel and Meetings	\$ 5,250	\$ 5,250	\$ -	0%
5470047.1	Training & Conferences	\$ 16,620	\$ 58,624	\$ 42,004	253%
	Total Travel	\$ 21,870	\$ 63,874	\$ 42,004	192%
	Total Services	\$ 21,870	\$ 63,874	\$ 42,004	192%
Total Operations Budget		\$ 3,026,719	\$ 3,355,257	\$ 328,538	11%

Facilities Expenses

5470012	Total Salaries & Wages	\$ 109,784	\$ 114,332	\$ 4,549	4%
5470021	FICA Expense	\$ 9,332	\$ 9,718	\$ 387	4%
5470022	Health Insurance Services	\$ 34,118	\$ 36,618	\$ 2,500	7%
5470023	Other Fringe Benefits	\$ 1,100	\$ 1,100	\$ -	-
5470024	Other Paid Absence	\$ 12,198	\$ 12,704	\$ 505	4%
5470025	Pension Plans	\$ 12,674	\$ 12,107	\$ (567)	-4%
5470026	Unemployment Compensation	\$ 2,000	\$ 2,000	\$ -	-
5470028	Workman's Compensation	\$ 8,247	\$ 6,510	\$ (1,737)	-21%
5470029	WA Paid Family Medical Leave	\$ 536	\$ 739	\$ 203	38%
	Total Fringe Benefits	\$ 80,205	\$ 81,497	\$ 1,292	2%
	Total Salaries and Benefits	\$ 189,989	\$ 195,829	\$ 5,840	3%
5470033.1	Shop Supplies (Facilities)	\$ 10,000	\$ 16,880	\$ 6,880	69%
5470033.2	Shop Supplies (Shelters)	\$ 5,000	\$ 9,100	\$ 4,100	82%
5470033.3	Shop Supplies (Grounds)	\$ 4,000	\$ 4,000	\$ -	0%
5470035	Safety & Cleaning Supplies	\$ 8,100	\$ 11,599	\$ 3,499	43%
5470038.2	Employee Appreciation: Supplies	\$ 300	\$ 300	\$ -	0%
	Total Materials and Supplies	\$ 27,400	\$ 41,879	\$ 14,479	53%
5470045.1	Other Services (Facilities)	\$ 5,100	\$ 6,700	\$ 1,600	31%
5470045.2	Other Services (Shelters)	\$ 3,300	\$ 3,300	\$ -	0%
5470045.3	Other Services (Grounds)	\$ 37,000	\$ 14,772	\$ (22,228)	-60%
5470047	Travel & Meetings	\$ 250	\$ 250	\$ -	0%
	Total Services	\$ 45,650	\$ 25,022	\$ (20,628)	-45%
Total Facilities Budget		\$ 263,039	\$ 262,730	\$ (309)	0%

Fleet Expenses

5470012	Total Salaries & Wages	\$ 279,427	\$ 255,397	\$ (24,030)	-9%
5470021	FICA Expense	\$ 23,751	\$ 21,709	\$ (2,043)	-9%
5470022	Health Insurance Services	\$ 85,296	\$ 73,237	\$ (12,059)	-14%
5470023	Other Fringe Benefits	\$ 6,500	\$ 2,100	\$ (4,400)	-68%
5470024	Other Paid Absence	\$ 31,047	\$ 28,377	\$ (2,670)	-9%
5470025	Pension Plans	\$ 32,258	\$ 27,044	\$ (5,215)	-16%
5470026	Unemployment Compensation	\$ 5,000	\$ 5,000	\$ -	0%
5470028	Workman's Compensation	\$ 20,617	\$ 13,021	\$ (7,596)	-37%
5470029	WA Paid Family Medical Leave	\$ 1,364	\$ 1,652	\$ 288	21%
	Total Fringe Benefits	\$ 205,834	\$ 172,139	\$ (33,694)	-16%
	Total Salaries and Benefits	\$ 485,261	\$ 427,537	\$ (57,724)	-12%
5470031	Fuel & Lubricants	\$ 396,000	\$ 348,000	\$ (48,000)	-12%
5470032	Tires	\$ 15,000	\$ 20,000	\$ 5,000	33%
5470034	Vehicle Supplies	\$ 114,000	\$ 114,000	\$ -	0%
5470038.2	Employee Appreciation: Supplies	\$ 500	\$ 500	\$ -	0%

	Total Materials and Supplies	\$ 525,500	\$ 482,500	\$ (43,000)	-8%
5470041	Two-way Radio	\$ 8,500	\$ 9,374	\$ 874	10%
5470042.3	Electrical Charge for Vehicles	\$ 30,000	\$ 50,400	\$ 20,400	
5470045	Professional Services - Repairs	\$ 40,000	\$ 70,000	\$ 30,000	75%
5470045	Vehicle Camera Service	\$ 4,800	\$ 7,055	\$ 2,255	
5470047	Travel and Meetings	\$ 6,500	\$ 6,500	\$ -	0%
5470047.1	Training & Conferences	\$ 7,675	\$ 7,875	\$ 200	3%
	Total Travel	\$ 14,175	\$ 14,375	\$ 200	1%
	Total Services	\$ 97,475	\$ 151,204	\$ 53,729	55%
	Total Fleet Budget	\$ 1,108,236	\$ 1,061,241	\$ (46,995)	-4%
	Total Budgeted Expenses	\$ 6,000,797	\$ 6,517,575	\$ 516,778	9%
	Cash outflow: Transfer to Capital Investments	\$ 500,000		\$ (500,000)	-100%
525609	Ending Fund Balance (estimated)	\$ 1,000,134	\$ 1,699,712	\$ 699,578	70%